

Login instructions for NNCEE Members.

Over the next few weeks all NNCEE Members will be sent an individual Username and Password which is personal to each member. Once you have received these details you can use them to login to the member's only area of this site

On the Home page of [www.nncee.org.uk](http://www.nncee.org.uk) .Hover your cursor over the word HOME in the Blue band at the top.

The words login/logout will appear underneath the word Home. Click on login/logout

On the screen revealed, below the boy in the stripy top, enter your user name and password as supplied on your welcome email . Click on 'login'

This will give you access to the additional menu on the right hand side of your screen.

To change your password to something easier to remember

Once you have logged in, click on 'Edit Profile (next to the words login/logout under the Blue band at the top)

Scroll down and enter the new password of your choice, repeat the password, then scroll down to the bottom and click on SUBMIT.

To Log Out –

Click on the login/logout words again, scroll down to the Blue 'Logout' button.

Jo Booth Membership Secretary - [Joanne.booth@surreycc.gov.uk](mailto:Joanne.booth@surreycc.gov.uk)