

APPLICATION FOR CHAPERONE/MATRON APPROVAL

THE CHILDREN (NORTHERN IRELAND) ORDER 1995 CHILDREN (PUBLIC PERFORMANCES) REGULATIONS (NORTHERN IRELAND) 1996

All information given in this application form will be treated in confidence, other than information relating to criminal offences. Please complete this form in type or block capitals.

Surname:		Mr/Mrs/Ms/Miss
First Name(s):		
Date and Place of Birth:		
Address: (including full postcode)		
Contact Telephone Nos:	Home:	
	Mobile:	
Email Address (please print clearly)		
How long have you been resident at this address:		
If less than five years, please list all previous addresses during that time.		
Present Employer:		
Address:		
Type of Work:		

Please give details of any other relevant work experience (e.g. teaching, social work, youth work, child minding, nanny, playgroups, nursery nurse), or if you have acted in a voluntary capacity, such as with cubs/brownies. Please also add anything else that you would wish in support of your application.

PRIVACY STATEMENT

The information provided by you to the Education Authority (EA) is required by us to progress your Chaperone Application and to ensure that you complete the required chaperone training courses. EA is obliged to comply with the General Data Protection Regulation when processing your personal information.

We will process your personal information on the lawful basis that we have a legal obligation to do so as it is part of our compliance with The Children (Northern Ireland) Order 1995 to do so. An approved chaperone's personal information will also be shared with various parties **including all production companies (broadcast and non-broadcast, performance bodies and client agents** such as **BBC and Extras NI**) if an approved chaperone has consented to their personal information being shared with such parties. It will not be shared or processed for any other purpose without your express consent.

We have published detailed Privacy Notices on our website www.eani.org.uk/about-us/privacy/ea-privacy-notice which provides further information on how EA processes your personal information as well as detail on how to contact us if you have any questions.

DECLARATION TO BE SIGNED BY THE APPLICANT

I hereby declare that the above information is true and accurate to the best of my knowledge. I understand that I would be liable to prosecution if I wilfully stated in it anything which I knew to be false or did not believe to be true.

Signed:

Date:

CONSENT TO SHARING PERSONAL INFORMATION WITH PRODUCTION COMPANIES

If my application is successful, I hereby give consent to the EA sharing my information with various parties including all production companies (broadcast and non-broadcast, performance bodies and client agents such as BBC and Extras NI). *

Signed:

Date:

This form should be returned with **one passport sized portrait photograph** (*signed and dated on the rear*) to Children in Entertainment and Employment Team (CEET), Education Authority – Belfast Office, 40 Academy Street, Belfast, BT1 2NQ or by emailing it to ceet@eani.org.uk.

* If you later decide that you do not wish your personal information to be shared with any or all production companies, you can withdraw your consent to EA sharing your personal information with any or all production companies at any time by contacting Children in Entertainment and Employment Team (CEET) at Education Authority – Belfast Office, 40 Academy Street, Belfast, BT1 2NQ or by emailing ceet@eani.org.uk