

***Children (Northern Ireland) Order 1995***

*Children (Public Performances) Regulations (Northern Ireland) 1996*

**APPLICATION FOR A LICENCE**

**Application to the Education Authority:**

**Note: This form should be completed and submitted to the licensing authority not less than 30 days before the first performance or activity for which the licence is requested, since the licensing authority may otherwise refuse to grant a licence.**

**PART 1** (to be completed by the Applicant)

1. **I hereby apply for a licence under Article 137 (1) (a) of the Children (Northern Ireland) Order 1995 authorising the child:**

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* to take part in performances on the dates specified in item 4(i) of the annexe.
* to take part in performances on the number of days and during the period specified in item 4(ii) of the annexe.

1. **I hereby apply for a licence under Article 137 (1) (a) of the Children (Northern Ireland) Order 1995 authorising the child:**

I certify that to the best of my knowledge the particulars contained in the annexe are correct.

1. **I attach the following:**
2. The birth certificate of the child or other satisfactory evidence of the child’s age;
3. Two identical prints (unmounted) of a photograph of the child taken during the six months preceding the date of this application; name printed and dated on the back.
4. A copy of the contract, draft contract or other documents containing particulars of the agreement regulating the child’s appearance in the performances for which the licence is requested; and
5. A declaration under Article 138 (4) (a) of the Children (Northern Ireland) Order 1995.
6. I understand that if a licence is granted to me it will be granted subject to the restrictions and conditions laid down in the Children (Public Performances) Regulations (Northern Ireland) 1996.

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| **DATE:** |  | **SIGNED:** |  |

**(Applicant)**

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| **Title:** |  | **Name:** |  |
| **Job title within the company:** |  | **Company:** |  |
| **Address:** | | | |
| **Telephone Number:** |  | **Mobile Number:** |  |
| **Email Address:** | | | |

**ANNEXE TO PART 1**

**Particulars connected with the Performance in which the child is to take part:**

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| 1 | Name and nature (a) of the performance in respect of which the licence is requested. |  |
| 2 | Description of child’s part. |  |
| 3 | Place of the performances in respect of which the licence is requested (b). |  |
| 4 (i) | The dates of performances for which the licence is requested; or |  |
| (ii) | the number of days, and the period during which it is requested that the child may take part in performances (c). |  |
| 5 | Time and duration of performances in respect of which the licence is requested. |  |
| 6 | Approximate duration of the child’s appearances in the performances in respect of which the licence is requested. |  |
| 7 | The amount of night-work (if any) for which approval will be sought from the board in whose area the performance takes place under regulations 32 of the Children (Public Performances) Regulations (Northern Ireland) 1996 stating: |  |
| (i) | the approximate number of days; |  |
| (ii) | The approximate duration on each day. |  |

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| 8 | The sums to be earned by the child in taking part in the performances in respect of which the licence is requested. |  |

(a) Nature of performances, eg theatrical, filming, television etc.

(b) This includes the places at which work on location is to be done.

(c) A licence specifying the number of days on which a child may perform and the period, not exceeding six months, in which the performance may take place may be granted only to:

1. the British Broadcasting Corporation; or
2. those licensed by the Independent Television Commission or Radio Authority; or
3. persons producing programmes for those mentioned under (i) or (ii); or
4. persons recording performances (by whatever means) with a view to its use in a film intended for public exhibition.

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| 9 | Proposed arrangements for rehearsals taking place during the fourteen days preceding the first performance for which the licence is requested, stating in respect of each rehearsal: |  |
| (i) | the date; |  |
| (ii) | the place; and |  |
| (iii) | the approximate duration. |  |
| 10 | The days or half-days on which leave of absence from school is requested to enable the child to take part in performances for which the licence is requested or in rehearsals. |  |
| 11 | Proposed arrangements (if any) under regulation 12 of the Children (Public Performances) Regulations (Northern Ireland) 1996 for the education of the child during the period for which the licence is requested stating: |  |
| (i) | the name and address of the school to be attended. |  |
| (ii) (a) | the name, current address, other addresses in the previous five years, teacher reference number (if any) and qualifications of the proposed private teacher; |  |
| (b) | the place where the child will be taught; |  |

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| (c) | the proposed course of study; |  |
| (d) | the number of other children to taught by the private teacher at the same time as the child in respect of whom this application is made, and the sex and age of each such child; |  |
| (e) | Whether the child is to receive the required amount of education in accordance with regulation 12 (4)(a) or regulation 12 (4)(b). |  |
| 12 | The name of the board (if any) which has previously approved the appointment of the private teacher for the purpose of a licence. |  |
| 13 | The name, current address, other addresses in the previous years and qualifications of the proposed matron/chaperone in accordance with Regulation 14. |  |
| 14 | The name of the board (if any) which had previously approved the appointment of the matron for the purposes of a licence. |  |
| 15 | The number of other children to be in charge of the matron during the time when she would be in charge of the child in respect of whom this application is made, and the sex and age of each such child. |  |
| 16 | The address of the lodging where the child will live if a licence is granted by reason of which the child has to live elsewhere than at the place where he would otherwise live, the name of the householder and the children who will live in the same lodgings. |  |
| 17 | Approximate length of time which the child will spend travelling: |  |
| (i) | to the place of performance or rehearsal; |  |
| (ii) | From the place of performance or rehearsal;  And the arrangements (if any) for transport; |  |
| 18 | Name of any other licensing authority to which an application has been made for another child to take part in performances to which this application relates. |  |

***The Children (Performances) Regulations (Northern Ireland) 1971***

***APPLICATION FOR A LICENCE***

***PART II***

*(To be completed by a Parent)*

Please give the following particulars:

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| 1 | Full name of child: |  | | | |
| 2 | Date of birth of child: |  | | | |
| 3 | Address of child: |  | | | |
| 4 | Name and addresses of schools attended by the child during the twelve months preceding the date of this application or, if he has not attended school, the name and address of his private teacher. | | | |  |
| 5 | Particulars of each licence granted during the twelve months preceding the date of this application by any board other than the licensing authority to whom this application is made, stating in each case: | | | |  |
| (i) | the name of the board; | | | |  |
| (ii) | the date on which the licence was granted; | | | |  |
| (iii) | the dates and nature of the performances. | | | |  |
| 6 | Particulars of each application for a licence made during the twelve months preceding the date of this application and refused by any board other than the licencing authority to whom this application is made, stating in each case: | | | | |
| (i) | the name of the board; | |  | | |
| (ii) | the date of the application; | |  | | |
| (iii) | the reasons (if known) for the refusal to grant a licence. | |  | | |
| 7 | Particulars of each performance for which a licence was not required in which the child took part during the twelve months preceding the date of this application, stating in each case: | | | | |
| (i) | the date; | | |  | |
| (ii) | the place; | | |  | |
| (iii) | the nature of the performance; | | |  | |
| (iv) | the nature of the person responsible for the production of the performance in which the child took part. | | |  | |
| 8 | Dates (if any) on which the child has been absent from school during the twelve months preceding the date of this application by reason of his taking part in a performance. | | |  | |
| 9 | Particulars of any other form of employment in which the child is employed during the twenty-eight days preceding the day of the first performance for which the licence is requested stating: | | |  | |
| (i) | the nature of employment; | | |  | |
| (ii) | the days on which the child is employed; | | |  | |
| (iii) | the times during which the child is employed. | | |  | |
| 10 | Particulars relating to the sums earned by the child during the twelve months preceding the date of this application stating: | | | | |
| (i) | whether the sums earned were in respect of performances for which a licence was granted, performances for which a licence was not required or other forms of employment; | | |  | |
| (ii) | the amount of the sums earned; | | |  | |
| (iii) | the date on which payment was received; | | |  | |
| (iv) | the name, address and description of the person from whom the payment was received. | | |  | |

I support this application for a licence.

I certify that to the best of my knowledge the foregoing particulars are correct and I understand that if a licence is granted it will be granted subject to the restrictions and conditions laid down in or under the Children (Public Performances) Regulations (Northern Ireland) 1996.

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| ***Date:*** |  | ***Signed:*** |  |

**(Parent)**

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| **Full Name:** |  |
| **Address:** |  |
| **\*Relationship to Child:** |  |
| **Telephone Number:** |  |
| **Email Address:** |  |

***\* State whether parent or person with parental responsibility or person having care of, or control over, the child.***

**Privacy Notice**

The information provided by you to the Education Authority (EA) is required by us to progress your Application for a Performance Licence. EA is obliged to comply with the General Data Protection Regulation when processing your personal information.

We will process your personal information on the legal basis that it is part of our compliance with The Children (Northern Ireland) Order 1995 to do so. A child performance licence which has been approved will be shared with you the parent and the applicant within the production company who made application in Part 1**.** It will not be shared or processed for any other purpose without your expressed consent.

We have published detailed Privacy Notices on our website [www.eani.org.uk/privacy](http://www.eani.org.uk/privacy) which provides further information on how EA processes your personal information as well as detail on how to contact us if you have any questions.