



**NNCEE AGM – 10th October 2017 at Abbey Theatre, Pool Street, Nuneaton, Warwickshire, CV11
5DB at 10.00am**

National Chair, Sandra Rothwell, welcomed everyone and thanked them for attending.

1. Minutes of AGM 2016

The AGM minutes from 2016 were recorded as a true record. Proposed by Joanne Booth and seconded by Cecil Lovemore.

2. Chairpersons Annual Report

See website for full report.

Sandra thanked everyone for their hard work and highlighted the main issue of workloads increasing and capacity diminishing. Also, the area of work in relation to Festivals (music/dance/drama) has been a big issue nationally during this year.

Sandra once again acknowledged that the focus of the Network has been on performance licensing and child employment has taken a back seat, both locally and nationally. It is hoped that improvements made to the NNCEE website will go some way towards rectifying this.

Sandra thanked everyone for their support and commitment to this area of work during her term as chair of the NNCEE for the last 5 and a half years.

3. Adoption of Accounts & Treasurer Report

Please see the website for the report.

Adoption of accounts were proposed by Ed Magee and seconded by Jo Booth.

Sandra Rothwell thanked Ed Magee for all his work on the accounts.

4. Election of Officers

Joanne Booth informed the meeting that all of the positions on the Committee are up for election today. Three of them are for an interim period of 1 year and the other three are for the full 2 years.

The roles on the committee which are available are; Chair, Treasurer, Secretary, Membership Secretary, Minute Secretary and PR Officer.

The roles available for the full 2 year term are PR Officer, Secretary and Membership Secretary. Only one nomination has been received for each of these roles and the following people are therefore duly elected:

- PR Officer – Cecil Lovemore elected. Proposed by Jenni Wood, seconded by Gareth Lewis.
- Secretary – Sandra Rothwell elected. Proposed by Joanne Booth, seconded by Gareth Lewis.
- Membership Secretary – Karina Daniels elected. Proposed by Wendy Lancaster, seconded by Sandra Rothwell.

The roles which are available for an interim period of one year are Chair, Treasurer and Minute Secretary. Only one nomination has been received for each of these roles and the following people are therefore duly elected:

- Chair – Gareth Lewis elected. Proposed by Lucy Jones, seconded by Karina Daniels.
- Minute Secretary (due to resignation of Jenni Wood) – Lucy Jones elected. Proposed by Joanne Booth, seconded by Brenda Finn.
- Treasurer – No nominations were received. Therefore Ed Magee as agreed to continue for a further year. If anyone is interested in this role for the future then they are advised to contact one of the Committee Members so that a handover period can take place for next time.

Joanne thanked everyone who has taken on a new role.

Please see website for Secretary Report.

5. The Way Forward for the NNCEE – Discussion

Sandra Rothwell advised the attendees that the Committee has been looking at ways to develop the NNCEE and one of these areas has been the development of a new and improved website which will hopefully draw more people in. She asked the meeting what they would like to see on the new website.

A discussion of what would be wanted and expected from the website took place and this will be considered when developing the new website.

6. Guest Speaker – Matthew Holder – Campaigns & Engagement/British Safety Council

Matthew Holder presented the Speak Up, Stay Safe campaign. He also highlighted the #iwill campaign which is aimed at getting more 10 to 20 year old volunteering.

BREAK FOR LUNCH 12.15pm

7. Guest Speaker – Sylvia Vuong – Social Worker at NSPCC – National Child Trafficking Advice Centre

Sylvia Vuong showed a DVD highlighting the work of the National Child Trafficking Advice Centre and explained how referrals are received.

8. Guest Speaker – Claire Lloyd – General Manager of British & International Federation of Festivals

Claire Lloyd was joined by her colleague Janet Topping. They explained how Festivals work and the frustrations they are experiencing currently. They highlighted that there are approximately 1 million performance opportunities each year in the festivals their members organise.

9. Regional Reports

These were made available for attendees to collect at the AGM and will also be made available online.

7. AOB

i. BOPA's and Data Protection

A situation had arose where a Festival would not provide the LA with the details of the children taking part due to data protection concerns because the children lived across the border. This was discussed and it was determined that common sense should prevail.

The AGM closed at 3.00pm